



CHIEF SARCOXIE DAYS 2017



BOOTH SPACE RENTAL AGREEMENT & APPLICATION

TERMS AND CONDITIONS

THIS IS A RENTAL AGREEMENT ENTERED INTO BY THE UNDERSIGNED APPLICANT AND THE CHIEF SARCOXIE DAYS COMMITTEE FOR RENTAL OF A SPACE ON THE SQUARE TO OPERATE A CONCESSION, GAME OR MERCHANDISE BOOTH DURING CHIEF SARCOXIE DAYS, WHICH WILL BE CONDUCTED FROM **6:00 P.M., FRIDAY, SEPTEMBER 8, 2017, THROUGH SUNDAY, SEPTEMBER 10, 2017.**

IT MUST BE UNDERSTOOD THAT ALL APPLICATIONS WILL BE GIVEN PRIORITY ON A FIRST COME, FIRST SERVE BASIS. BOOTH SPACE VENDORS MUST FOLLOW ALL RULES AND REGULATIONS ESTABLISHED BY THE CHIEF SARCOXIE DAYS COMMITTEE.

APPLICATIONS MUST BE ACCOMPANIED BY A CHECK OR MONEY ORDER FOR WHICH A RECEIPT WILL BE GIVEN. IF PAYMENT IS NOT INCLUDED WITH THE APPLICATION, A BOOTH SPACE WILL NOT BE RESERVED.

ALL APPROVED APPLICANTS WILL RECEIVE A RECEIPT ACKNOWLEDGING THE RESERVED BOOTH SPACE NUMBER ALONG WITH A MAP DESIGNATING THE LOCATION OF THE SPACE. BOOTH SPACES WILL BE ASSIGNED BY THE COMMITTEE ON THE BASIS OF CREATING A PUBLIC VARIETY.

THERE WILL BE NO REFUNDS GIVEN TO ESTABLISHED APPLICANTS REGARDLESS OF FAILURE TO SET UP, WEATHER CONDITIONS, ETC. A RESERVATION PAYMENT REFUND WILL ONLY BE CONSIDERED IF A HARDSHIP HAS OCCURRED OR THE CHIEF SARCOXIE DAYS COMMITTEE HAS FAILED TO FULFILL THEIR OBLIGATIONS.

EACH BOOTH SPACE WILL BE FIFTEEN (15) FEET IN WIDTH AND EXTEND NO FURTHER THAN TWELVE (12) FEET IN DEPTH INTO THE STREET. RENTAL FEES FOR EACH SPACE ARE PROVIDED ON THE SECOND PAGE OF THIS APPLICATION.

ELECTRICITY IS PROVIDED AT SPACED INTERVALS. TWO POLE OUTLETS WILL BE PROVIDED FOR EACH BOOTH SPACE TO USE. ALL ELECTRICAL CORDS MUST BE 16-GAUGE AND MUST BE RUN OVERHEAD OR AFFIXED TO THE CURBING IN ORDER TO AVOID SAFETY HAZARDS. FLORESCENT LIGHTING SHOULD BE USED IN ALL BOOTHS. THE CHIEF SARCOXIE DAYS COMMITTEE WILL NOT PROVIDE LIGHT FIXTURES, EXTENSION CORDS, BULBS, TABLES, TENTS, ETC.

ALL STANDS ARE REQUIRED TO USE THE COMMERCIAL TRASH BINS PROVIDED FOR THEIR TRASH DISPOSAL. **TRASH BARRELS INSIDE THE PARK ARE FOR SPECTATORS' USE ONLY.**

NO BOOTH STAND WILL BE ALLOWED ON THE PARK PROPER, I.E. GRASS AREA SURROUNDING THE GAZEBO, UNLESS AUTHORIZED BY THE CHIEF SARCOXIE DAYS COMMITTEE. ALL STANDS MUST BE SET UP IN THE STREET AT THE CURB LINE.

STANDS SHALL NOT EXCEED THE ALLOTTED SPACE WIDTH NOR SHALL THEY BLOCK ANY OF THE FOUR SIDEWALK ACCESSES LEADING TO THE BANDSTAND.

STANDS MAY BE ERECTED ANY TIME AFTER 5:30 P.M. THURSDAY, SEPTEMBER 7, 2017. ALL STANDS MUST BE REMOVED COMPLETELY FROM THE SQUARE BY 6:00 P.M. SUNDAY, SEPTEMBER 10, 2017.

IF YOU WISH TO BE CONSIDERED AS AN APPLICANT IN THE FUTURE, PLEASE OBEY ALL RULES SET BY THE CHIEF SARCOXIE DAYS COMMITTEE. IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT GRETCHEN CARTER AT 417-850-4669.

PLEASE COMPLETE AND RETURN LAST PAGE OF APPLICATION BY ANY ONE OF THE FOLLOWING METHODS:

MAIL TO:

*CHIEF SARCOXIE DAYS COMMITTEE
P.O. BOX 214
SARCOXIE, MO 64862*

OR

DROP OFF AT SARCOXIE CITY HALL:

*111 NORTH 6TH ST
SARCOXIE, MO*

OR

EMAIL IN PDF FORMAT TO:

csd@sarcoxiemo.com

PLEASE MAKE CHECKS PAYABLE TO:

CSD COMMITTEE

PLEASE DESCRIBE THE PURPOSE FOR WHICH THE BOOTH SPACE WILL BE USED:

- FOOD
- MERCHANDISE
- OTHER (DESCRIBE BELOW):

I UNDERSTAND I WILL RECEIVE A RECEIPT AND ALLOCATED SPACE NUMBER PRIOR TO THE DATE OF THE FESTIVAL. YES

I UNDERSTAND ONLY **16 GAUGE** ELECTRICAL CORDS MAY BE USED. YES

I UNDERSTAND ALL CONDITIONS AS OUTLINED ABOVE AND ACCEPT THE RULES SET FORTH BY THE CHIEF SARCOXIE DAYS COMMITTEE. YES

<i>Type of Space</i>	<i>Non-Profit</i>	<i># of Spaces</i>	<i>Profit</i>	<i># of Spaces</i>
Half Space (Non-Food)	\$25.00		\$35.00	
Full Space (Non-Food)	\$50.00		\$70.00	
Food Booth (Full Space Only)	\$70.00		\$90.00	

(APPLICANT'S PRINT NAME)

(APPLICANT'S SIGNATURE)

(DATE)

(ADDRESS)

(CITY, STATE, ZIPCODE)

<u>CSD COMMITTEE USE ONLY</u>
SPACE#: _____